

Working Meeting for Time Sensitive Land Use Plans

October 16-18, 2001

DAY ONE

8:00-8:30 Welcome, Introductions and Goals of Meeting.
Describe how this meeting fits in overall context and strategy of planning effort.
Describe overall schedule of events and agenda with emphasize on Day One.

8:30-9:15 The Importance and Context of Time Sensitive Plans and Current Planning Effort

Discuss strategy of building a common understanding of how these priority and other plans can be completed on a timely basis by developing and utilizing templates, models or other “tools” to facilitate the process. Learning from each other. Sharing information and technology that facilitates the process. Discuss common issues and agree how they can be addressed in the planning process. Discuss the importance of consistent approach where appropriate in describing decisions, objectives, management action for national-level policy and requirements and format.

9:15-10:00 Topic One: NPR-A case study.

What worked and why? How to use this learning experience to guide and streamline processes. What are the common links that can be utilized elsewhere? What could have cut more time off of the schedule? Pros and cons of using Field Office, State Office and Washington Office Teams to streamline the effort.

10:00-10:30 Break and socialize/network

10:30-11:00 Topic two: Streamlining Considerations

Discuss a highlight list of some tools and approaches used by BLM offices which have proven useful.

11:00-11:30 Topic Three: Efficiency and Process

Discussion of considerations in completing plans on schedule

11:30-1:00 Lunch and socialize/network

1:00-1:30 Topic Four: Coordination and Review of Time Sensitive Plans

Describe Washington Office review strategy for time sensitive plans, roles and responsibilities of the National Planning Support Team and discussion of appropriate consistency among plans.

1:30-2:00 Topic Five: Communication

How will so many offices accomplish the task of communicating with so many groups at so many levels during the planning process.

2:00-2:30 Break and socialize/network

2:30-4:45 Breakout Group Discussions (*six facilitators needed*)

Breakout will be in two parts, Exercise A and Exercise B.

Exercise A: 2:30-4:00, Exercise B: 4:00-4:45

Exercise A will involve six groups drawn from entire cadre. Each group will address all five topics that have been presented and record their results. The task for groups in Exercise A is the following: For all five topics, brainstorm along these lines: What was useful? What should be modified? What won't work?

Exercise B will involve five groups comprised of representatives from each of the six groups from Exercise A. Representatives of each group from Exercise A will be assigned to present their group's findings on one of the five specific topics. The task for the groups in Exercise B is to reconcile differences and provide one set of consistent answers to the questions on the Worksheet B

Circa 4:45 Adjourn at discretion of individual groups

DAY TWO

8:00-8:15 **Welcome back. Housekeeping items. Review where we've been, where we are, where we are going. Review agenda for Day Two.**

8:15-9:30 **Groups report out. Approximately 10-12 minutes per group**

Group representative present results of exercise B for each topic.

9:30-10:00 **Break and socialize/network**

10:00-11:30 **Topic One: Information and Data Needs**
Topic Two: Adequacy of Information and Risk
Topic Three: Planning Data, Planning Documents on the World Wide Web

How much information is enough? How do we use information in reaching decisions in the planning process? Information from the public? Adequacy of inventory? Standards for information adequacy? What is kind of information is necessary for defensible decisions? Discussion of risk. Discuss how planning information and documents will be put on the world wide web. Discuss data standards.

11:30-1:00 **Lunch and socialize/network**

1:00-2:30 **Topic Four: Carrying Over Decisions from Existing Land Use Plans**
Topic Five: Deferring and Staging Decisions
Topic Six: Alternatives
Topic Seven: Budget

Discuss considerations involved in deferring and staging decisions, carrying over decisions from existing land use plans. Discuss range of alternatives. Discuss budget and workload considerations.

2:30-3:00 **Break and socialize/network**

3:00-4:30 **Breakout Group Discussions (*six facilitators needed*)**

Breakout will be in two parts, Exercise A and Exercise B.
Exercise A: 3:00-4:15, Exercise B: 4:15-4:45

Exercise A will involve six groups drawn from entire cadre. Each group will address all seven topics that have been presented and record their results. The task for groups in Exercise A is the following: For all five topics, brainstorm along these lines: What was useful? What should be modified? What won't work?

Exercise B will involve five groups comprised of representatives from each of the six groups from Exercise A. Representatives of each group from Exercise A will be assigned to present their group's findings on one of the seven specific topics. The task for the groups in Exercise B is to reconcile differences and provide one set of consistent answers to the questions on the Worksheet B

Circa 4:45 Adjourn at discretion of individual groups

DAY THREE

8:00-8:15 **Welcome back. Housekeeping items. Review where we've been, where we are, where we are going. Review agenda for Day Three.**

8:15-9:30 **Groups report out. Approximately 10-12 minutes per group**

Present results of group discussions.

9:30-10:00 **Break and socialize/network**

10:00-10:30 **Consistent approach in format, language, planning criteria, purpose and need, alternatives, effects, etc.**

Discussion will include review of different approaches used by various RMPs to address national level legal, policy and guidance. Provide rationale for consistency. Review results of Group Manager exercise.

10:30-11:30 **Breakout group (*six facilitators needed*)**

Groups will discuss and record results of these questions: 1) What areas would it be appropriate to develop templates for consistency? 2) What are the best ways to develop templates? 3) How and with who would you coordinate the development of these templates (e.g. FO, SO, WO, other agencies, public)? 4) Can the development of consistent approach be done in a timely manner for tier one plans? Tier two plans?

11:30-1:00 **Lunch and socialize/network**

1:00-2:30 **Breakout group (*six facilitators needed*)**

2:30-2:45 **Break and socialize/network**

2:45-4:30 **Summary of Session**

What have we accomplished in the workshop. What are the next steps? Where do we go from here? What follow-up is needed by FO, SO or WO? Any words of wisdom to politicals? Reiterate the importance of the effort, the challenges and the possibilities. God speed to all and let's stay in touch.